



فِرْسَاتُكَ يَا رَبِّ الْعَالَمِينَ  
فِي سَبِيلِ الْإِيمَانِ وَالْمَعْرِفَةِ وَالْحَقِّ وَالنَّجَاحِ

# MUSLIMIN TRUST FUND ASSOCIATION

CHARITABLE ISLAMIC INSTITUTION

Founded on 31 August 1904

Registered Office : 5 Mattar Road, Singapore 387713. Tel: 6746 5729 Fax: 6741 1609

## 2018 MTFA FOUNDERS' SCHOLARSHIP INFORMATION SHEET

<p><b>Aim</b></p>	<p>Muslimin Trust Fund Association (MTFA) was established as a company limited by guarantee on 31 August 1904 and as a charitable organisation on 23 November 1984.</p> <p>MTFA has set up a scholarship in honour of the founders of MTFA to help outstanding students of low-income families to pursue <b>full-time undergraduate</b> or <b>post-graduate studies</b> in top universities in Singapore and abroad.</p> <p>MTFA is considering applicants who best demonstrate high intellectual capacity, strong personal drive and one who possess leadership qualities.</p> <p>MTFA aims to develop successful candidates throughout their course of study in motivating them to take the lead in serving the needs of the Muslim community. As such, this commitment will nurture in the recipients a spirit of volunteerism and charity as exemplified by the Founders of MTFA.</p>
<p><b>Eligibility Criteria</b></p>	<p>The scholarship is open to <b>Muslim Singapore Citizens</b>, currently pursuing a <b>full-time</b> education in Universities based in Singapore or abroad.</p> <p><b>* Applicants who have applied for Bursary are not eligible to apply for Scholarship.</b></p>
<p><b>Household Income</b></p>	<p>➤ Applicants' household income <b>must not exceed \$4,000 per month</b> (household income includes income of the family members living in the same house as the applicant).</p>
<p><b>Tenure &amp; Benefits</b></p>	<p>➤ The scholarship is up to \$10,000 per year per recipient.</p> <p>➤ Recipients may apply the subsequent year provided they <b>satisfy the eligibility criteria and sustain good academic achievements.</b></p>
<p><b>Required Documents</b></p>	<p><b>*Refer to Annex A – Submission Checklist (page 8)</b></p> <p>➤ Each application form is for <b>one applicant</b> only.</p> <p>➤ Applicants are required to complete all relevant sections of this form with accurate and true information. Any omission of facts will disqualify the applicant.</p> <p>➤ Applicants must provide a <b>one-page personal statement</b> indicating why he/she is deserving of the scholarship.</p> <p>➤ Only <b>hardcopy submissions</b> will be accepted. Please do not submit by email. Incomplete and late applications will not be processed.</p>
<p><b>Submissions</b></p>	<p>Applications must be submitted (<b>by mail or by hand</b>) to:</p> <p style="text-align: center;"><b>Attn: Bursary / Scholarship Application</b>  <b>Muslimin Trust Fund Association</b>  <b>5 Mattar Road, Singapore 387713</b>  <b>Closing Date: Friday, 25<sup>th</sup> May 2018, 5.00 pm</b></p>

<b>Application Procedure</b>	<ul style="list-style-type: none"> <li>➤ Eligible applicants will be contacted in June, and invited for interview to be held on <b>14<sup>th</sup> July 2018</b>.</li> <li>➤ After the interview, successful applicants will receive a letter to notify them of the outcome by end of July 2018.</li> <li>➤ Successful applicants will be invited to attend an Award Ceremony on <b>Saturday, 6<sup>th</sup> October 2018</b>. The time and location will be notified in advance. <b><u>Attendance is compulsory.</u></b></li> </ul>
<b>Note</b>	<ul style="list-style-type: none"> <li>➤ The application form &amp; supporting documents submitted will not be returned. Applicants are to make a copy of their application for their own record.</li> <li>➤ The Selection Committee will judge each application on its own merits. The decision of the Selection Committee is final. No appeals will be entertained with regard to the awards given.</li> </ul>



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## 2018 FOUNDERS' SCHOLARSHIP APPLICATION FORM

### SECTION A: APPLICANT'S PARTICULARS

Educational Level in 2018: [Please include <b>name of school</b> and tick (v) <b>year of study</b> ] University / Institution: _____			Are you working part time? (Please Circle) YES / NO : If yes, where are you working and what is your salary? _____		
<input type="checkbox"/> 1 <sup>st</sup> Year <input type="checkbox"/> 2 <sup>nd</sup> Year <input type="checkbox"/> 3 <sup>rd</sup> Year					
Name:			Birth Cert/NRIC No:		
Date of Birth:	Age:	Nationality:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		
Address:			Tel No: HP : Email:		
Type of Accommodation:	<input type="checkbox"/> 1 room <input type="checkbox"/> 2 room <input type="checkbox"/> 3 room <input type="checkbox"/> 4 room <input type="checkbox"/> 5 room <input type="checkbox"/> Others, please specify _____		<input type="checkbox"/> Rental <input type="checkbox"/> Purchased <input type="checkbox"/> Others (Please Specify) : _____		

### SECTION B: FAMILY PARTICULARS

#### PARTICULARS OF FAMILY MEMBERS (SHARING THE SAME RESIDENTIAL ADDRESS)

(For parents who have retired or have been retrenched, please submit letters from previous employer)

Name	NRIC No	Age	Relationship	Occupation & Name of Employer	Gross Monthly Salary*	Contact Number	Marital Status (E.g. Married, Divorced etc)
1							
2							

**PARTICULARS OF OTHER FAMILY MEMBERS (CONTINUATION)**

Name	NRIC No	Age	Relationship	Occupation & Name of Employer	Gross Monthly Salary*	Contact Number	Marital Status (E.g. Married, Divorced etc)
3							
4							
5							
6							
Total Household Income:					\$		

\* Gross Monthly Salary (**before CPF deduction**) = Basic Salary + Regular Allowances

**SECTION C: OTHER SOURCES OF FINANCIAL AID / INCOME**

S/N	Name	From (Month)	To (Month)	\$
1	CDC / SSO			\$
2	MUIS			\$
3	Aid from other organizations			\$
4	Other source of income e.g. Rental / Retirement / Child Maintenance etc.			\$
Total:				\$

**SECTION D: EDUCATIONAL HISTORY**

*\*List the institutions attended from Secondary 1*

**SCHOOL / JUNIOR COLLEGE / ITE / POLYTECHNIC EDUCATION / OTHER INSTITUTIONS**

Name of School	Course Name	Year of Study (E.g. 2002 - 2005)	Highest Standard Passed / CGPA (Please attach your Examination Results / Transcripts)

### SECTION E: UNIVERSITY EDUCATION

Please attach documentary evidence of admission if applicant has been admitted.

Name of Institution	Matriculation Reg. No	Faculty/ Department
Course Name	Commencement Date	Duration of Study
Expected Year of Graduation	Current Year of Study (1 <sup>st</sup> / 2 <sup>nd</sup> /3 <sup>rd</sup> yr, etc)	Highest Standard Passed / Recent CGPA

\* CGPA – Cumulative Grade Point Average

### SECTION F: EMPLOYMENT RECORD (Part-time / Freelance)

Current Occupation:  Employer:	Monthly Gross Income : S\$
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### SECTION G: OTHER INFORMATION

1. Please state **Name and NRIC number** of other applicants within your family who are applying for MTFA Bursary this year: \_\_\_\_\_  
\_\_\_\_\_
2. Have you or your family members previously received any MTFA Financial Assistance?  
If yes, please state **family members' name and NRIC number**: \_\_\_\_\_  
\_\_\_\_\_
3. Have you previously received any Scholarship or Bursary Awards from MTFA or external scholarship/ bursaries/ grants/ subsidies from other organisations?  
If yes, please state the type of awards received:

Name of Financial Scheme <i>Eg: Study Grant/Scholarship/Financial Aid</i>	Name of Sponsor <i>Eg: MTFA Bursary / MOE Bursary</i>	Period of Grant <i>Eg: June 2017 – Dec 2018</i>	Value per Academic Year	Status <i>Eg: Pending/Approved/Rejected</i>
1.			S\$	
2.			S\$	

(The above details will be verified with the respective organisations)

**SECTION H: DECLARATION**

I hereby declare that the information given in this form is true and correct to the best of my knowledge and belief, and that I have not wilfully suppressed any material fact. I understand that all information will only be used by MTFA for the sole purpose of processing this application.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**SECTION I: FOR OFFICIAL USE**

Recommended for interview by committee? Yes / No

Status: Approved / Not Approved

Remarks (if any) :

Comments (if any):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Verified by : \_\_\_\_\_

Award Amount: S\$ \_\_\_\_\_

Approving Officer Name: \_\_\_\_\_



فريسيانوار شرفا امانت مسلمانين شيخانوار

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## Income Declaration Form for Self-employed/Unemployed Applicant

This form is for use by applicant, family members or relatives living in the same household who are either self-employed or unemployed.

- For self-employed, this form is only to be completed if he/she is unable to provide his/her payslip
- **One declaration form per family member or relative. Please make more copies if needed.**

I, \_\_\_\_\_, of NRIC number, \_\_\_\_\_ hereby declare  
(Name)

Please  where applicable :

	I am self-employed. I earn \$_____ per month working as _____. <i>(Please produce latest IRAS statement for the past 12 months.)</i>
	I am employed. I earn \$_____ per month working as _____. I am unable to produce a payslip. <i>(Please product latest CPF statement for the past 12 months)</i>
	I am currently unemployed since _____ because _____. <i>E.g. caring for sick parents, taking care of young children, retrenched, medically unfit for work</i> <i>(Please produce latest CPF statement for the past 12 months, medical reports stating unfit for unemployment, retrenchment letter and any other supporting documents.)</i>
	I am currently unemployed but I have income of \$_____ from renting out a room/s in my flat. <i>(Please product latest CPF statement for the past 12 months and copy of rental agreement.)</i>
	I am a retiree *with/without pension of \$_____ per month. <i>(Please produce evidence of retirement from full-time employment and/or latest CPF statement for the past 12 months.)</i>
	I am waiting for enlistment or currently serving National Service. <i>(Please attached copy of enlistment letter or SAF11B with payslip.)</i>

**\*Note: To cancel where not applicable.**

I, the undersigned, declare all the above to be true and correct. I understand that if I furnished any false information, the matter will be reported to the authorities and I will need to pay back all the subsidies or monies given to me under this scheme. I promise to inform MTFA should there be any changes in my family's financial situation after this application has been submitted.

\_\_\_\_\_  
Signature & Date

## ANNEX A – SUBMISSION CHECKLIST

Please ✓ where applicable: \*Applicants are advised to arrange the documents according to the checklist when submitting the application form.

Please attach a photocopy of all supporting documents listed below.

### Scholarship Application Supporting Documents Checklist

1 Copy of the supporting documents to be submitted with application form:-


- NRIC/ Birth Certificate of **applicant & ALL household members** (both sides)
- SAF 11B for SAF personnel (both sides)
- Death, separation or divorced certificate

2 Educational Qualifications


- GCE 'N' / GCE 'O' / GCE 'A' Level Certificate
- National ITE Certificate
- Higher National ITE Certificate
- Diploma Certificate
- University Certificate
- Latest examination result in current institution
- Admission letter (for 1st year students who have secured a place in the institution)
- Personal statement
- CCA Records and other outstanding achievements

3 Family Members who are employed:


- Latest payslip OR Employer's letter within the last 6 months OR National Service (NS) allowance verifying the monthly income (with company's official stamp)
- CPF Transaction History for the last 12 months

4 Family members who are unemployed / retired / housewife or employed but not able to produce income document must provide:


- CPF Transaction History for the last 12 months
- Income Declaration Form (attached at Page 8) – **Each family member must submit one form.** E.g. : 7 family members = 7 income declaration forms (Please make copies of this form, if necessary)

5 Family members who are self-employed (e.g. taxi driver):


- CPF Transaction History for the last 12 months
- Income Declaration Form (attached at Page 8) – **Each family member must submit one form.**
- Notice of Income Tax Assessment

6 Other documents (if any):


For family receiving public assistance: letter from local authority on financial scheme received (example MUIS, SSO etc) within the last 12 months  
Doctor's memo / medical report / letter that provide details of current medical conditions (last 6 months).